

**ENGLISH MATTERS SL**

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Tel: (0034) 914 23 09 88

PROFORMA INVOICE**Date**

28/06/2018

Billing Address:

Jesús Sánchez Gómez
CRA Segobriga
C/ El Santo 23, Saelices
Spain
CIF/ID:

For:

ERASMUS+ PROGRAMME:
English for Teachers (A2,B1) in
Scotland from 30/07/2018 to
10/08/2018

DESCRIPTION:**AMOUNT:**

Erasmus+ Course Fee
Reservation Fee

€830.00
- €250.00

Total Paid to Date:

€0.00

Total Outstanding:**€580.00****Payment Procedure:****Step 1:** Bank transfer.

Payment must be made by bank transfer in Euro to our Administration Office in Spain. You should be aware of bank commissions and make sure that the correct amount of money will arrive at destination bank. Bank transfer must be made in Euro.

Herewith details of our account:

Bank: ING Direct

IBAN: ES37 1465 0340 5119 0038 7910

BIC / Swift code: INGDESMXXX

Account number: 1465 0340 5119 0038 7910

Account holder's name: English Matters S.L.

Bank address:

Paseo Acacias, n.6.

28005 Madrid, Spain

Step 2: E-mail a scanned copy of your transfer receipt to english@englishmatters.eu

Please make sure that your full name and surname(s) appear in the transfer receipt (very important in order to check payment).